Party of European Socialists (PES)  
Trainee EU policy – Task force elections 2024

The Party of European Socialists (PES) is a European political party, which brings together Socialist, Social Democratic, Democratic and Labour Parties of the European Union. There are 33 full member parties from the 27 EU member states plus the UK and Norway. In addition, there are 13 associate and 16 observer parties.

The PES acts as an important network organization for our member parties by providing policy advice, assistance, and organization of EU-related events. Our office is based in Brussels.

As we approach the campaign for the next European elections, the PES wants to strengthen the team with one additional trainee to provide support for horizontal policy matters and coordination, as well as the organisation of a series of conferences, meetings and electoral campaign events that will take place over the course of the next weeks and months.

Job description:

- Support the work of the PES EU Policy Unit and the European elections’ campaign, under the supervision of the head of unit and/or designated policy advisers. Tasks could include:
  - Providing research and briefings on policy and political issues
  - Drafting political declarations, speaking notes and background material for the leadership.
  - Contributing to the preparation of speeches.
  - Monitoring political and policy developments and advising on possible PES actions.
  - Following and attending congresses, conferences, meetings, seminars and prepare reports for the PES.
  - Providing policy material to the communication unit of the PES
  - Help in planning and executing election-related meetings.
  - Supporting with the logistical organisation of campaign event.

  - Depending on the needs of the campaign, the trainee can be asked to focus more in-depth certain policies or tasks, and to contribute to other duties as assigned.
Your profile:

- A high degree of political awareness, interest and commitment to the core values of the PES
- A very good understanding of European decision-making, EU institutions and European politics
- Prior experience in political campaigns of PES member parties would be a strong asset.
- Excellent organizational skills
- Excellent research and writing skills.
- Excellent English and at least one other EU language
- Experience in organizing meetings and events.
- University degree or relevant experience
- A flexible team-player with a positive attitude to collaboration.
- A high degree of motivation and pro-activeness
- A good command of office IT skills

Practical information:

- Location: PES Headquarters, 10-12 Rue Guimard, Brussels
- Duration: starting as soon as possible in January 2024 for 6 months

Application process:
The deadline for applications is 07/01/2024.
Please send your application letter and CV, to Giacomo Filibeck, PES Secretary General.
Applications should be sent by e-mail to recruitment_eu_policy@pes.eu with the subject: “Trainee EU policy – Task force elections 2024”.

The PES promotes equal opportunities for women and men, and non-discrimination between candidates on any basis.